

ANNUAL REPORT 2011 (AND 2012)



Doktorgradskandidatenes
Interesseorganisasjon ved NTNU

OUTLINE

- **DION Board – composition and meetings**
- **Main activities in 2011 and 2012**
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- **Web pages**
- **Information**
- **Representation**
- **Economy**

THE DION BOARD - COMPOSITION

- **Leader**
 - Haaken Annfelt Moe (until October 2011)
 - Kirsti Jensen (since October 2011)
- **Deputy leader**
 - Yngve Sommervoll (until January 2011)
 - Kirsti Jensen (from January 2011 to October 2011)
- **Webmaster**
 - Lars Bungum
- **E-mail**
 - Yngve Sommervoll (until August 2011)
 - Halvdan Haugsbakken (from August 2011 to August 2012)
- **Board members**
 - Kirsti Jensen (until January 2011)
 - Ragnhild Berge
 - Halvdan Haugsbakken (until August 2011)
 - Julien Bourrelle (since August 2012)
- **All positions are up for (re-)election**

DION BOARD – MEETINGS

- Last annual meeting was 4 April 2011
- DION has arranged 12 Board meetings since the last annual meeting
- In 2011:
 - 9 May, 6 June, 22 August, 11 October, 8 November, 6 December
- Thus far in 2012:
 - 19 January, 23 February, 27 March, 12 June, 27 August, 8 October
- Board meetings are announced via e-mail and www.dion.ntnu.no, and are open to everyone

MAIN ACTIVITIES (2011)

- DION has answered 88 e-mails in 2011. (See below for more details.)
- In cooperation with Rector's office and Tekna, DION has arranged viewings of the PhD Movie at Dragvoll and Gløshaugen, combined with the launch of NTNU's new Handbook for the PhD education
- New DION folders are printed and distributed
- Roll-ups for use at events have been designed and acquired
- DION has contributed at information meetings for new candidates at several faculties, and at seminars for supervisors
- DION has appointed representatives for several central councils and committees. (See below for more details.)
- DION has contributed to the completion and launch of NTNU's Handbook for the PhD education
- Halvdan and Kirsti have established cooperation with NTNU's HR Division about issues concerning temporary employees
- DION and Julien have initiated and participated in a meeting for representatives for temporary employees at faculty and department levels
- DION has assisted in cases concerning e.g. termination of contract, nursing leave, sick leave, dutywork, intellectual property rights/academic freedom.

MAIN ACTIVITIES (2012)

- DION's leader participated at NTNU's leader meeting at Oppdal in January 2012
- DION has assisted representatives for temporary employees at HiST regarding the establishment of an organization similar to DION.
- DION has assisted the Information Department on the PhD pages on Innsida.
- Kirsti and Inger have participated in NTNU's forum for administrative PhD management.
- DION has been in dialogue with Studenterservice on the possibility to establish a psychosocial consultancy service for PhDs.
- Julien has represented DION at the annual meeting for Stipendiatororganisasjonen i Norge (SiN), where he since May 2012 serves on the Board.
- DION has been in dialogue with Rector's office about extending the pedagogical training for temporary employees.
- Julien has been in dialogue with Rector's office about mentor arrangements for PhDs.
- DION has contributed to disseminating NTNU's questionnaire to PhDs.
- Julien has created and administered the DION Facebook page

E-MAILS 2011

Month	Information	Work conditions	Annum	Duty work	Unanswered	Totalt
Jan	6	2			1	9
Feb.	8	1		1		10
Mars	2	1				3
April		1				1
Mai	1	5				6
Juni	4	4	1			9
Juli	4	5				9
Aug.	6	1				7
Sep.	6	2		2		10
Okt.	8	2		1		11
Nov	6	1				7
Des	3	1			2	6
Sum	54	26	1	4	3	88

E-MAILS (UNTIL SEPTEMBER) 2012

Month	Information	Work conditions	Annum	Duty work	Unanswered	Totalt
Jan	7	4				11
Feb.	7	2				9
Mars	4	1		2		7
April	3	2				5
Mai	6	1				7
Juni	6	2				8
Juli	3					3
Aug.	6	4		1		11
Sep.	3	1				4
Okt.						
Nov						
Des						
Sum	45	17		3		65

INFORMATION

- DION's web pages had just above 6000 unique hits in 2011, approximately 500 each month.
- Thus far in 2012 (september), we have had ca. 4150 unique hits, still quite evenly distributed throughout the year.
- DION has created, printed and distributed information folders about who we are, what we do, and how we can help. These are distributed to all new PhDs.
- We have presented DION at several start-up seminars for new PhDs, and at seminars for supervisors
- DION has contributed to NTNU's PhD Handbook, which is distributed to all new PhDs and their supervisors

REPRESENTATION

- DION has in 2011 appointed representatives to the following:
 - The central research committee
 - The central committee on immaterial property rights (IPR)
 - The NTNU election board
 - The working group on revision of NTNU's PhD regulations
- In 2012, we have also appointed representatives to:
 - The forum for administrative PhD management and reporting
 - The working group on revision of the PhD contracts
 - The reference group for PhD supervision course
- The following need to be (re-)appointed:
 - The central research committee
 - The central committee on immaterial property rights (IPR)
 - The NTNU election board

ECONOMY 2011

■ <u>Inntekter til disposisjon fra NTNU</u>	---	<u>Kr. 15.000,-</u>
■ <u>Utgifter 1.halvår 2011</u>		
■ Årsavgift Stipendiatororganisasjonene i Norge (SiN)		Kr. 2000,-
■ Seminarutgifter		Kr. 540,-
■ Produsering av ny logo og en stk. roll up		Kr. 6260,-
■ Utgifter i forbindelse med årsmøte		Kr. 2425,-
■		
■ <u>Utgifter 2.halvår 2011</u>		
■ Utgifter i forbindelse med semesteravslutning		Kr. 901,-
■ Møteutgifter (kaffe, te og lignende)		Kr. 367,-
■ Innkjøp av to pumpekanner		Kr. 499,-
■ Utgifter til julebord		Kr. 5052,-
■ Brosjyrer om DION til profilering		Kr. 1250,-
■		
■ <u>Til sammen</u>		<u>Kr. 19.294,-</u>
■ <u>Egenkapital DION pr. 31.12.2011</u>		<u>Kr. 20.775,54</u>

ECONOMY (UNTIL SEPTEMBER) 2012

■ <u>Inntekter, overførte midler fra NTNU</u>	<u>Kr. 15.000,-</u>
■ Årsavgift Stipendiatororganisasjonene i Norge (SiN)	Kr. 2000,-
■ Seminarutgifter	Kr. 995,-
■ <u>Til sammen</u>	<u>Kr. 2995,-</u>

PROPOSAL

- The annual meeting approves the Board's annual report on activities and finances for 2011, as posted on the DION website and presented at the annual meeting.

ELECTIONS 2012-2013



Doktorgradskandidatenes
Interesseorganisasjon ved NTNU

ELECTIONS

- **DION Board**
 - Leader
 - Deputy leader
 - Webmaster
 - E-mail
 - Board members
- **Committees**
 - The central research committee
 - The central committee on immaterial property rights (IPR)
 - The NTNU election board
- The annual meeting authorizes the DION Board supplement any positions if necessary throughout the year